Dear Public Works Colleague:

The New England Chapter of the American Public Works Association cordially invites you to the 2014 Summer Conference. The three-day event will bring together Public Works officials, consultants, vendors, and contractors from throughout New England to discuss a variety of public works topics, exchange ideas, attend valuable technical programs and earn Continuing Education Units (CEUs).

The Conference will feature programs that will inform Public Works officials, managers, supervisors and key employees about infrastructure planning, transportation, equipment and safety, new products and much more. In addition to this year’s outstanding CEU accredited technical program, the Chapter has also planned a number of special activities and networking opportunities. A detailed agenda and schedule for the conference is enclosed along with an event calendar which lists all key times and activities. For more information go to http://newengland.apwa.net

The Conference fees are as follows: **$160 Full Conference Package for members; $180 Full Conference Package for non-members or daily rates of $80/day for members and $90/day for non-members.** The Full Conference Registration Package includes all educational sessions, the opening lunch on Wednesday, breakfast and lunch on Thursday, and breakfast on Friday. Registration may be done by mailing, faxing, or emailing the enclosed registration form with payment no later than June 6, 2014.

This year the Summer Conference will return to the historic and award-winning Cranwell Resort in Lenox, MA voted "Best of the East 2012" by Meetings East Magazine. Learn more about the facility at www.cranwell.com. Room reservations must be made directly with Cranwell by completing the enclosed Room Reservation form and sending it by email to schaefer@cranwell.com or by faxing to Cranwell at 413-637-0571. **Room reservations must be made by Friday May 23, 2014 after which time the negotiated rates being held for the Chapter will expire.** The Berkshires have a busy and well-attended arts & entertainment schedule in the summer. We urge you to make your reservations with Cranwell early to assure availability and the locked-in room rates. The package includes two overnight hotel accommodations (based on single or double occupancy), the banquet dinner Wednesday evening, and the barbeque dinner Thursday evening. Package rates include all taxes and services charges. Additional information regarding rates and accommodations are included with your registration package.

Additional meals for the Member of the Year Banquet Wednesday evening and barbeque dinner on Thursday evening must be made in advance on the enclosed Additional Meal Registration Form. Meal reservations will not be available during the conference and will not be available for purchase directly from Cranwell. **Registration badges/tickets will be required for admittance to all conference events including dinner receptions.** Also, please note that business attire (men: jacket and tie) is required for the Member of the Year Banquet.

Please plan on joining us for the New England Chapter Summer Conference and help us continue to celebrate public works excellence in New England!

Richard P. Merson  
2014 Summer Workshop Co-Chairman
# 2014 Summer Conference
## Event Schedule

### Wednesday June 18, 2014

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00am-5:00pm</td>
<td>Conference Registration</td>
<td>Mansion Lobby</td>
</tr>
<tr>
<td>11:00am-1:00pm</td>
<td>Executive Board Meeting <em>(open to membership)</em></td>
<td>Board Room</td>
</tr>
<tr>
<td>12:00-2:00pm</td>
<td>Buffet Luncheon</td>
<td>Rose Terrace</td>
</tr>
<tr>
<td>1:30pm – 3:00pm</td>
<td>Joint NEWWA/NEWEA/NEAPWA Meeting</td>
<td>Board Room</td>
</tr>
<tr>
<td>12:00-5:00pm</td>
<td>Contributor Vendor Exhibits</td>
<td>Mansion Ballroom</td>
</tr>
<tr>
<td>2:00-2:50pm</td>
<td>Tech. Session 1 <em>OPM 360</em></td>
<td>Berkshire</td>
</tr>
<tr>
<td>3:00-3:50pm</td>
<td>Tech Session 2 <em>Roundabouts, Where to Use Them?</em></td>
<td>Berkshire</td>
</tr>
<tr>
<td>4:00pm</td>
<td>Cranwell Room Check-in Time</td>
<td>Olmsted</td>
</tr>
<tr>
<td>6:00-7:00 PM</td>
<td>Welcome Reception</td>
<td>Rose Terrace</td>
</tr>
<tr>
<td>7:00 - 9:00 PM</td>
<td>John W. Kiley Member of the Year Banquet*</td>
<td>Mansion Ballroom</td>
</tr>
</tbody>
</table>

* Business Attire. *Hospitality provided by our Chapter Contributors until 9:30pm, followed by cash bar. Continuing hospitality at various locations.

### Thursday June 19, 2014

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30am-12:00pm</td>
<td>Conference Registration</td>
<td>Ballroom Foyer</td>
</tr>
<tr>
<td>7:30-9:00am</td>
<td>Breakfast</td>
<td>Mansion Ballroom</td>
</tr>
<tr>
<td>7:30am-5:00pm</td>
<td>Contributor Vendor Exhibits</td>
<td>Mansion Ballroom</td>
</tr>
<tr>
<td>9:00-9:50am</td>
<td>Tech Session 3A <em>Safety Improvements Through EDC</em></td>
<td>Berkshire</td>
</tr>
<tr>
<td>9:00-9:50am</td>
<td>Tech Session 3B <em>Financing Wastewater CIP Kittery, ME</em></td>
<td>Lennox</td>
</tr>
<tr>
<td>10:00-10:50am</td>
<td>Special Topic 1 <em>Millennials in the Workplace</em></td>
<td>Mansion Ballroom</td>
</tr>
<tr>
<td>11:00-11:50am</td>
<td>Special Topic 2 <em>Succession Plan Strategies</em></td>
<td>Mansion Ballroom</td>
</tr>
<tr>
<td>12:00-2:00pm</td>
<td>Vendor Sponsored Grille Lunch</td>
<td>Golf Course – 1st Tee</td>
</tr>
<tr>
<td>12:30pm</td>
<td>Bud McDougall Memorial Golf Tournament</td>
<td>Golf Course</td>
</tr>
<tr>
<td>1:00-5:00pm</td>
<td>Networking, Team Building and Lawn Activities <em>(spa, fitness center, indoor/outdoor pool, deck and lawn)</em></td>
<td>Various Locations</td>
</tr>
<tr>
<td>5:00-7:00pm</td>
<td>Reception Hosted by Chapter Sponsors</td>
<td>Sloane’s Tavern Deck</td>
</tr>
<tr>
<td>7:00-9:00pm</td>
<td>Barbeque Buffet Dinner**</td>
<td>Sloane’s Tavern</td>
</tr>
<tr>
<td>After Dinner</td>
<td>Entertainment/ Late Evening Activities/ Cash Bar</td>
<td>Sloane’s Tavern</td>
</tr>
</tbody>
</table>

** Casual Dress. Plus continuing hospitality provided by our Chapter Contributors.

### Friday June 20, 2014

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30-9:00am</td>
<td>Conference Registration &amp; Breakfast</td>
<td>Ballroom Foyer</td>
</tr>
<tr>
<td>9:00-9:50am</td>
<td>Tech Session 4A <em>Best Value Services in Current Economic Climate</em></td>
<td>Berkshire</td>
</tr>
<tr>
<td>9:00-9:50am</td>
<td>Tech Session 4B <em>Wastewater Preventative Maintenance Program</em></td>
<td>Lennox</td>
</tr>
<tr>
<td>10:00-10:50am</td>
<td>Tech Session 5 <em>Vetting Solid Waste Alternatives - Public Outreach</em></td>
<td>Berkshire</td>
</tr>
<tr>
<td>11:00-11:50am</td>
<td>Tech Session 6 <em>Coastal Infrastructure Management</em></td>
<td>Berkshire</td>
</tr>
<tr>
<td>11:00am</td>
<td>Hotel Check Out</td>
<td></td>
</tr>
</tbody>
</table>
### 2014 EVENT CALENDAR

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 21</td>
<td>NPWW Luncheon</td>
<td>Randolph, MA</td>
</tr>
<tr>
<td>June 18-20</td>
<td>Summer Conference</td>
<td>Lenox, MA</td>
</tr>
<tr>
<td>June 19</td>
<td>NEAPWA Bud McDougall Memorial</td>
<td>Lenox, MA</td>
</tr>
<tr>
<td></td>
<td>Golf Tournament*</td>
<td></td>
</tr>
<tr>
<td>Aug 17-20</td>
<td>APWA Congress</td>
<td>Toronto, Canada</td>
</tr>
<tr>
<td>Aug 19</td>
<td>Congress Dinner</td>
<td>Toronto, Canada</td>
</tr>
<tr>
<td>Oct</td>
<td>Fall Mechanics Workshop</td>
<td>TBD</td>
</tr>
<tr>
<td>Oct 15</td>
<td>Fall Conference</td>
<td>TBD</td>
</tr>
<tr>
<td>Nov</td>
<td>Snow &amp; Ice Conference</td>
<td>Leominster, MA</td>
</tr>
</tbody>
</table>

Directions to Cranwell: Take the Mass Turnpike to Exit 2 (Lee, MA). Turn right off exit ramp onto Route 20 West. Follow Route 20 for 3.5 miles. Cranwell is on Route 20 on the right (look for the mansion on the hill).
Agenda

Wednesday: June 18, 2014

10:00am - 5:00pm Conference Registration
11:00am - 1:00pm Executive Board Meeting (open to membership)
12:00 - 2:00pm Buffet Luncheon
1:30 - 3:00pm Joint NEWWA/NEWEA/NEAPWA Meeting
12:00 - 5:00pm Contributor Vendor Exhibits

2:00 - 2:50pm  Session 1
OPM 360
  David Lane, Director Danvers DPW
  Paul Gabriel, Environmental Partners Group, Inc.

3:00 - 3:50pm  Session 2
Roundabouts, Neckdowns, Speed Humps, Chicanes – Where is the right place to use them?
  James Fitzgerald and Michael Pompili, WorldTech Engineering, Inc.

4:00 pm Cranwell Resort - Room Check-in
6:00 - 7:00pm Welcome Reception Hosted by Chapter Sponsors
7:00 – 9:00pm John W. Kiley Member of the Year Banquet. Business Attire Required.

Thursday: June 19, 2014

7:30am-12:00pm  Conference Registration
7:30-9:00am  Breakfast
7:30am-5:00pm  Contributor Vendor Exhibits
9:00 - 9:50am  Concurrent Sessions 3A and 3B

Session 3A - Every Day Counts (EDC) – Implementing Safety Improvements through EDC”, Sandwich, MA
  Thomas Stokes, Howard/Stein-Hudson, Inc.

Session 3B - Financing a Wastewater Collection and Treatment Capital Improvement Plan without Raising Rates or Taxes, Kittery, ME
  Mark Thompson and Gus O’Leary, Kleinfelder, Inc.

10:00 - 10:50am  Session 3B - Special Topic 1
Millennials in the Work Place - Lauren Stiller Rikleen, Pres. Rikleen Institute for Strategic Leadership

11:00 - 11:50am  Session 3B - Special Topic 2
Succession Planning Strategies – Panel Discussion
  Lauren Stiller Rikleen, Pres. Rikleen Institute for Strategic Leadership
  Christine Smith, Principal, Baker Tilly Virchow Krause, LLP
  Robert Dionne, Dir. Human Resources City Everett, MA

12:00 - 2:00pm  Vendor Sponsored Grille Lunch
1:00 - 5:00pm  New England Chapter Committee Meetings
5:00-7:00pm  Reception Hosted by Chapter Sponsors
7:00-9:00pm  Barbeque Buffet Dinner. Casual Dress.

Friday: June 20, 2014

7:30 - 9:00am  Registration & Breakfast
9:00 - 9:50am  Concurrent Sessions 4A and 4B

Session 4A - Providing Best Value Services in the Current Economic Climate
  Christine Smith and Erin Gaynor, Baker Tilly Virchow Krause, LLP

Session 4B - Protecting a Major Investment in Wastewater Treatment by Implementing a Preventative Maintenance Program
  Jeffery McDonald and Robert Hydock, Fuss & O’Neil, Inc.

10:00 - 10:50am  Session 5
Vetting Solid Waste Alternatives using Public Outreach to Reach Consensus, Plymouth, MA
  Jonathan Beder, Dir. Plymouth DPW and Michael Scipione, Weston & Sampson Engineers, Inc.

11:00 - 11:50am  Session 6
Where Costal Infrastructure Management Meets Regulatory Roadblocks, Nantucket, MA
  Nicolle Burnham, Milone & MacBroom, Inc.

11:00am  Hotel Check Out

Conference Registration Information

The Conference fees are as follows:

$160  Full Conference Package for members
(member # required)

$180  Full Conference Package for non-members

Full Conference Registration includes all course materials, breakfast on Thursday and Friday, and lunch on Wednesday and Thursday. It does not include the Member of the Year Banquet and BBQ Dinner, for which tickets can be purchased separately (see Additional Meals Reservation Form), or are included in the Cranwell lodging package.

$80/day for members  (member # required)

$90/day for non-members

Day rates include the educational sessions and breakfast and/or lunch served on the day of attendance.

No Registration fee is required for students or spouses.

Please make checks payable to:
NEW ENGLAND CHAPTER APWA

Please send Registration form & payment to:
Jacqui Connors, Secretary/Treasurer
New England Chapter APWA
894 Pleasant Street
East Weymouth, MA 02189
Phone: (781) 337-8230
Fax: (781) 812-1318
2014 Summer Conference
Conference Registration Form
June 18-20, 2014

Name: ____________________________ Title: ____________________________ APWA Member #: ____________________________

1) ____________________________ 2) ____________________________ 3) ____________________________
4) ____________________________ 5) ____________________________ 6) ____________________________

Full Conference Registration includes all course materials, breakfast on Thursday and Friday, and lunch on Wednesday and Thursday. REGISTRATION DUE BY FRIDAY JUNE 6, 2014.

Wednesday’s Board Meeting is open to all members.

Registration Fees:

Full Conference Registration

Members $160.00 X _________ = $_________ Total Due $_________
Non-Members $180.00 X _________ = $_________ Total Due $_________

1-day Program (check one): ☐ Wednesday ☐ Thursday ☐ Friday

Members $80.00 X _________ = $_________ Total Due $_________
Non-Members $90.00 X _________ = $_________ Total Due $_________

(No Registration fee is required for students or spouses.)

To become a member go to www.apwa.net or call 800-848-APWA.

Special Half-Price Membership Offer for a Limited Time Only! (First-time members only)

Contact Name: ____________________________
Affiliation: ____________________________
Telephone: ____________________________
Email: ____________________________

Please make checks payable to: NEW ENGLAND CHAPTER APWA
Mail or fax this reservation form to: Jaqui Connors
New England Chapter APWA 894 Pleasant Street
East Weymouth, MA  02189
Fax: (781) 812-1318
Forms can also be emailed to: Jaquic5@comcast.net
2014 Summer Conference
Additional Meals Reservation Form

The Cranwell Resort Package (3 days/ 2 nights) includes the Member of the Year Banquet on Wednesday evening, and the Barbeque Dinner on Thursday evening. **Conference attendees who are not registered guests at the Cranwell Resort must purchase tickets for the Member of the Year Banquet and the BBQ Dinner separately.** Additional guests that do not have conference registrations and plan to dine on-site must reserve all meals in advance. Meal reservations will not be available during the conference and will not be available for purchase directly from Cranwell. Please complete this form indicating the meal and number of tickets desired. **Meal reservations must be made by June 6, 2014.** Reserved meal tickets will be available at the Conference Registration Desk.

Name: ___________________________ Telephone: ___________________________

Company/Affiliation:________________________________________________________

Address: __________________________________________________________________

Email: __________________________

**Additional Dinner Tickets (CONFERENCE ATTENDEES NOT REGISTERED GUESTS AT CRANWELL RESORT)**

Banquet Dinner* – Wednesday June 18  Number of tickets: ______ @ $75.00 each = $ _________

Barbeque Dinner - Thursday June 19  Number of tickets: ______ @ $75.00 each = $ _________

*Please note that business attire (men: jacket and tie) is required for the Member of the Year Banquet.

**Resort Guest Meals (ADDITIONAL GUESTS NOT REGISTERED FOR CONFERENCE)**

Lunch – Wednesday June 18  Number of tickets: ________ @ $28.00 each = $ _________

Breakfast – Thursday June 19  Number of tickets: ________ @ $25.00 each = $ _________

Lunch – Thursday June 19  Number of tickets: ________ @ $28.00 each = $ _________

Breakfast – Friday June 20  Number of tickets: ________ @ $25.00 each = $ _________

All prices quoted include tax, gratuity and service charge  Total Due  $ _________

**MEAL RESERVATIONS WILL NOT BE AVAILABLE AT THE CONFERENCE**

**MEAL RESERVATIONS MUST BE MADE BY JUNE 6, 2014**

Please make checks payable to: NEW ENGLAND CHAPTER APWA

Mail or fax this reservation form to: Jaqui Connors
New England Chapter APWA
894 Pleasant Street
East Weymouth, MA 02189

Fax: (781) 812-1318

Reservation Forms may also be emailed to: Jaquic5@comcast.net
Golf Reservation Form
Bud McDougall Memorial Golf Tournament
Thursday June 19, 2014
RAIN OR SHINE
Registration at 12:00 PM - Shotgun Start 12:30 PM
Cranwell Golf Club
Callaway Scoring System

Name(s)
1) ___________________________________________________________
2) ___________________________________________________________
3) ___________________________________________________________
4) ___________________________________________________________

If submitting for less than a foursome we will do our best to pair you up.
Fee includes greens fee, golf cart, tournament entry fee, and lunch.

Greens Fees:  $100 X ________ players = Subtotal $ ___________
Hole Sponsors not already obtained through the Annual Sponsorship Program $150
Hole Sponsor (includes sign): $150 each X ________ Holes = Subtotal $ ___________
Name on Tee Sponsor Sign ___________________________ Total Due $ ___________

Contact Name: ________________________________________________
Affiliation: ___________________________________________________
Telephone: ___________________________________________________
Email: _______________________________________________________

Reservation deadline is June 13, 2014 and MUST BE PREPAID.
No reservations will be made without payment. There will be no refunds.
Limited to the first 144 paid golfers.

Please arrive no later than 12:00 PM Shotgun Start at 12:30 PM Sharp!

Please make checks payable to: NEW ENGLAND CHAPTER APWA
Laura Trahan
Environmental Partners Group, Inc.
1900 Crown Colony Dr. Suite 402
Quincy, MA 02169
Fax: (617-657-0201)

Registration Forms may also be emailed to: lat@envpartners.com
The two night package includes two nights’ room accommodations, Dinner each evening, and all associated taxes and service charges.

Single Occupancy  $571.00 per room, based on single occupancy
Double Occupancy  $347.00 per person, based on double occupancy

All room reservation must be booked directly with Cranwell Resort Spa & Golf Club. Each guest should fax or email the completed form below to the hotel directly at:

FAX: 413-637-0571        ATTN: Chris Schaefer
EMAIL: Schaefer@cranwell.com

A deposit equaling 50% of the established rate will be charged to the credit card listed. Individual cancellations made within 7 days prior to arrival will result in a default of the deposit. Individual cancellations made within 3 days of arrival and early departures will be charged for the entire stay.

The reservation cut off date is May 23, 2014. Reservations received after this date will be accepted if rooms are available. The Group rate will not be guaranteed to be available after May 23, 2014.

NAME: _____________________________________________________________
EMAIL ADDRESS: ____________________________________________________
COMPANY NAME: ____________________________________________________
MAILING ADDRESS: ____________________________________________________
CITYTOWN: __________________________ STATE: _____ ZIP CODE: ________
TELEPHONE: __________________________ FAX: __________________________
CREDIT CARD: ___________________________ EXP. DATE: ______ 

SIGNATURE (Required) _________________________________________________
(I authorize the use of my credit card in accordance to the terms stated above)

NUMBER OF GUESTS IN THE ROOM: ________________________________
SHARING WITH: ________________________________________________
ARRIVAL DATE: ________________________________________________
DEPARTURE DATE: ______________________________________________
Check-in time at 3:30pm        Check-out Time: 11:00am