



Sample Press Release two weeks Prior to National Public Works Week:

Fill-A-Public Works Truck Annual Food Drive

The (Your Town Public Works Department) is joining hundreds of Public Works Departments from across New England to collect food and household goods to support our local community food bank needs. Our Fill-A-Public Works Truck Food Drive will be occurring during National Public Works Week, from May 20-26, 2018 and will support the (name of Food Bank or place receiving the donated goods). Help us help our neighbors and friends. Our collection will take place (describe how, what, when, where you will collect food and household items).

On behalf of (Your Town Public Works Department) we thank you in advance for your support of this critical community need. Further questions on how you can help may be directed to(name of Your department Contact Person for this Event).