



City of Bristol

BRISTOL, CONNECTICUT 06010

JOB ANNOUNCEMENT

SUPERINTENDENT OF STREETS & MAINTENANCE OPERATIONS PUBLIC WORKS DEPARTMENT

Summary: Organizes and supervises the construction, repair, and maintenance of City roads, streets, storm water collection and treatment systems, bridges, and other public facilities. Plans, organizes, supervises, and assigns employees of maintenance operations including reconstruction, repair, plowing, sanding, and cleaning of roads, bridges, sidewalks and parking lots; laying and repair of drainage pipe and related facilities; construction, repair, and clearing of catch basins; street sweeping; care and removal of municipal trees; leaf collection; general care and maintenance of City roadsides; and other public facilities; response to winter, road, bridge, storm drainage and related emergency situations. Provides on-site supervision. Coordinates routine maintenance and major equipment repairs with Fleet Manager; personnel and work assignments with Superintendent of Solid Waste Operations. Maintains records of labor, equipment, materials, and supplies. Prepares statistical and narrative reports. Plans winter snow and ice control measures, establishment of anti-icing and plowing routes, road treatment and snow removal priorities, and the use of private contractors. Applies and enforces standard safety procedures. Evaluates work methods and procedures and effects improvements. Responds to inquiries and service requests from the public. Makes recommendations for the annual budget. Supervises training, development and safety programs for division employees. Must become familiar with and may be required to supervise Solid Waste Operations or other Public Works Operations.

Qualifications: Bachelor's degree in an appropriate curriculum plus 3 years supervisory experience, and 4 years' experience in highway construction and maintenance or related construction with increasing responsibility; OR 8 years' experience in highway maintenance or related construction work, including 3 years of supervisory experience. Ability to work independently; effectively communicate and establish good working relationships; effectively supervise unionized employees including coaching, team building and goal setting, and supervise the operation of heavy equipment. Ability to maintain decorum and exercise good judgment under the pressure of controversial and/or emergency situations; to apply common sense understanding to carry out instructions furnished in written, oral, or diagrammatic form and to perform data analysis; to deal with problems involving several concrete variables. Able to draft and review written and oral reports; interpret engineering drawings and specifications; conduct field survey work and layout road construction projects. Knowledge of utility, State and Federal grants and programs on related subject matters. Proficiency in Microsoft Office programs including Word, Excel, and Access. Ability to work with electronic time-keeping programs at a supervisory level.

License or Certification: Requires valid CT Motor Vehicle Operator's License. CT D.E.E.P. Landfill and Transfer Stations Operator's License or attainment of same within six (6) months. Certification as a CT Technology Transfer Center (CT T2) Road Scholar or credentialed as an American Public Works Association (APWA) Public Works Supervisor (PWS) highly desirable at hiring or expected to be achieved within first 2-1/2 years of hire.

Work Environment & Physical Abilities: Works outdoors at construction sites with exposure to weather conditions including extreme heat or cold; traffic, fumes, dust and dirt, and in indoor office conditions. Hearing and speaking sufficient to exchange information in person, at formal presentations, or on the telephone; sitting or standing for extended periods of time, walking on uneven surfaces; occasional movement of objects of up to 25 pounds, and frequent or constant movement of negligible weight objects.

Schedule: Typical work schedule of Monday to Friday, 6:30 a.m. to 3:00 p.m. Responds to emergencies and after hour calls.

Benefits include Defined Benefit Pension Plan, generous time off & medical/dental/vision/life insurance package.

Salary: \$73,824 - \$90,484/year.

SUBMIT ONLINE APPLICATION w/RESUME:

www.bristolct.gov

DEADLINE: Friday, January 19, 2018

EQUAL OPPORTUNITY EMPLOYER