

# City of Chelsea



## **Assistant City Engineer**

Salary: USWA Grade: 11

Salary Range: \$70,412.76/year - \$79,401.32/year

### **POSITION SUMMARY**

Assist the City Engineer and Department of Public Works ("DPW") management in the implementation of plans and policies in support of the overall mission of DPW. Oversee DPW infrastructure projects during the planning, design and construction phases.

### **EDUCATION AND EXPERIENCE:**

BS in Civil Engineering. Three (3) to five (5) years of professional civil engineering work experience in municipal infrastructure management, design and construction. Day-to-day field inspection experience is highly desirable.

### **SKILLS, KNOWLEDGE & ABILITIES:**

Significant knowledge of municipal infrastructure design and construction methods; including permitting, CAD base map development, specifications, public bidding, and construction administration. AutoCAD and GIS experience is highly desirable. Field survey experience is highly desirable. Ability to make decisions and find solutions to engineering problems. Ability to prepare and manage budgets and schedules. Ability to interact and communicate effectively with the public. Valid MA Class D motor vehicle operator's license. Valid MA Professional Engineer's License in Civil Engineering

**Qualified candidates submit a cover letter and resume to Human Resources, City of Chelsea, 500 Broadway, Chelsea, MA 02150. Email to [jobs@chelseama.gov](mailto:jobs@chelseama.gov) or fax to: (617) 466-4175. Application forms are available in the Human Resources Department, Room 301.**

**The City of Chelsea is an Equal Opportunity Employer**