



## City of Fitchburg Motor Equipment Repairer



The City of Fitchburg is seeking qualified candidates for the position of Motor Equipment Repairer in the Streets/Mechanics Division, within the Department of Public Works. This position is responsible to maintain and service all gasoline and motorized equipment for all DPW divisions, as well as to oversee and ensure accurate maintenance of records and filing systems and to follow safety guidelines and maintain a safe work environment.

The ideal candidate for this position will have a valid MA Massachusetts CDL B driver's license with an "X" endorsement, valid MA 1C Hoisting license with a 2B restriction and be a graduate of a curriculum specializing in vehicle repair and automotive technology related to the repair of diesel and gasoline driven vehicles from an accredited vocational/technical school, followed by a minimum of three (3) years of paid, full time experience; Demonstrated experience may be substituted for educational requirements.

The City of Fitchburg offers an excellent benefits package, opportunities for overtime, additional stipends and opportunities for career growth within the Streets/Mechanics Division.

Interested and qualified candidates may view the complete job description and apply at [www.fitchburgma.gov](http://www.fitchburgma.gov). The hiring range for this position is \$20.44 - \$23.67 per hour. AA/EOE



# FITCHBURG

Massachusetts

## JOB POSTING

<b>Position:</b> <b>Motor Equipment Repairman</b>	<b>Department:</b> Department of Public Works Streets Division 301 Broad Street, Fitchburg, MA	<b>Supervisor:</b> Head Motor Equipment Repairman and/or Superintendent of Streets	
<b>Salary Range:</b> \$20.44 - \$23.67 hiring range Grade 4/FLSA non-exempt	<b>Hours:</b> M – F 7:00AM – 3:00PM Overtime (nights, weekends) as required	<b>Civil Service:</b> Labor Service	<b>Union Affiliation:</b> MLDC/Local 39
<b>Posted:</b> October 10, 2020		<b>Deadline:</b> November 13, 2020	
<p align="center"><b>Applications are accepted online ONLY. Please visit <a href="http://www.fitchburgma.gov">www.fitchburgma.gov</a> to apply.</b></p> <p>Required application documents include a cover letter, (Attn: Susan Davis, Director of Human Resources), resume and application. All documents must be received to be eligible for consideration.</p>			

*The responsibilities and duties listed below are illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

### **RESPONSIBILITIES:**

Under limited supervision of a Head Motor Equipment Repairman or higher classification Supervisor, incumbent performs the duties required to maintain and service all gasoline and motorized equipment for the Department of Public Works divisions. (Cemetery, Highway, Parks, Wastewater and Water) Makes roadside assistance calls to repair motorized DPW equipment or vehicles. Position requires extensive overtime in the winter months. Also responsible to oversee and ensure accurate maintenance of records and filing systems and to follow safety guidelines and maintain a safe work environment.

### **DUTIES:**

The duties listed below include but are not limited to:

- Perform major and minor repairs to a wide variety of motorized vehicles and equipment in the Department of Public Works garage and in response to roadside assistance calls;
- Provide routine maintenance and service to vehicles;
- Read and interpret a variety of complex mechanical service manuals and computer generated analysis reports, including but not limited to: commercial vehicles, hydraulic components, automobiles, backhoes, tractor trailers, tractors, sweepers, spreaders and front end loaders;
- Operate motor vehicles and mechanical equipment in order to analyze, inspect and prioritize necessary maintenance and repairs; operate power and hand tools associated with maintenance, analyses, repairs and inspections;
- Perform maintenance tasks, including but not limited to: brake adjustments, worn parts and materials replacement, welding, preventive maintenance, repair and maintain electric systems, inspect and test vehicles, change fluids, lubricate, clean, wash and wax vehicles; keep maintenance records for each piece of equipment;
- May be required to operate snowplow and sanders, as well as all other Department of Public Works vehicles and motorized equipment;
- All other duties as may be assigned.



## City of Fitchburg

### **QUALIFICATIONS, SKILLS and ABILITIES:**

- High School Diploma or General Education Development (GED) Certificate;
- Must possess and maintain a valid MA Massachusetts CDL B driver's license with an "X" endorsement;
- Must possess and maintain a valid MA 1C Hoisting license, with a 2B restriction;
- Must possess OSHA 10 Certification or ability to obtain within 6 months of hire;
- Must be a graduate of a curriculum specializing in vehicle repair and automotive technology related to the repair of diesel and gasoline driven vehicles from an accredited vocational/technical school, followed by a minimum of three (3) years of paid, full time experience performing similar duties listed above; Demonstrated experience may be substituted for educational requirements;
- Must possess thorough working knowledge of a wide variety of maintenance procedures for all types of motorized equipment, including construction equipment;
- Ability to read and interpret vehicle service manuals and computer generated reports;
- Applicant may be required to participate in a written examination to determine his/her knowledge of repair and maintenance practices;
- Must possess ability to:
  - Maintain written records and effectively communicate in written and verbal manner;
  - Follow directions and to complete tasks in a timely manner;
  - Establish and maintain effective working relationships with co-workers, supervisors, municipal officials and the general public;
- Demonstrate the required skills and the ability to perform all work assigned by successfully completing a six (6) month probationary period;
- Must successfully complete pre-employment physical, drug screening and background check;
- Bilingual in Spanish a plus.

### **PHYSICAL COMPONENT RATED:**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

#### **RATED: Very Heavy.**

Position requires heavy, physical labor including lifting, frequent bending and twisting and carrying objects in excess of 100 pounds. Position also requires operating equipment for extended periods of time, i.e., hand and mechanical/pneumatic tools, welding equipment, hydraulic repair equipment, electronic motor vehicle diagnostic equipment, computers, etc., while working indoors or outdoors in all types of weather, any time during day or night hours.

### **The City of Fitchburg is an Affirmative Action (AA) and Equal Opportunity Employer (EOE)**

*This job description does not constitute an employment agreement between the employer and employee. It is subject to change by the employer as the needs of the employer and the requirements of the job change.*