



CITY OF NASHUA

NOTICE OF VACANCY

POSITION: Superintendent

DEPARTMENT: Parks and Recreation

AFFILIATION: Unaffiliated

SALARY & GRADE: Grade 18 – Salary dependent upon experience

PRIMARY DUTIES

This position manages an impressive and exciting Parks and Recreation Department with a year-round staff of 25 people, 40 parks, 21 squares and public places, over 900 acres of park land, 151 mowable acres, fence and irrigation systems and recreational programs including 50 summer camps, 3 swimming pools, an innovative summer fun program with 70 free concerts and events, and a total budget of approximately \$2.7 million. The Superintendent works closely with all Division of Public Works Senior Staff to ensure that all Public Works projects are completed efficiently and within budget. This position manages all issues related to the Department, works on strategic initiatives and special projects, and reports directly to the Director of Public Works. The Superintendent represents the Parks and Recreation Department at all Board of Public Works, Board of Aldermen, Mine Falls Advisory Committee meetings, is responsible for management and programming of Holman Stadium and Stellos Stadium, and acts as the liaison to the Nashua School District, the Conway Ice Arena, and professional baseball teams. Also performs other duties as assigned and actively participates during winter events and during emergencies.

QUALIFICATIONS

Bachelor's Degree in Agronomy or Turf Management or Horticulture or Recreational Land Management with coursework in Recreation, Sports Management, and Business is preferred; an equivalent combination of education and experience will be considered. Must be proficient in Microsoft Office, other software applications related to the position, and have the necessary knowledge of GIS to function effectively. Must have experience in the maintenance of fields, development of recreation programs, and design and installation of playgrounds. Ideal candidate will have a track record of innovation, supervision, and have prepared and managed budgets in a similar size organization. Additional experience as a Tree Warden and in landscaping and horticulture is preferable. Candidate must be knowledgeable in the use and storage of pesticides and fertilizers and possess or acquire a Supervisory Pesticide Applicators License in Categories GI, GII within one year of acceptance of this position.

APPLICATION PROCEDURE

Submit cover letter, resume, and application at: <http://applitrack.com/nashua/onlineapp/>

EQUAL OPPORTUNITY EMPLOYER - Recruiting practices shall be consistent with State and Federal Law (9/9/20)