



Charles D. Baker, Governor  
Karyn E. Polito, Lieutenant Governor  
Stephanie Pollack, MassDOT Secretary & CEO



**Internal/External Job Posting**

Requisition #: 180001RS  
Posting Date: 3/27/2018  
Closing Date: Open Until Filled  
Official Title: Environmental Analyst II  
Functional Title: Environmental Analyst II  
Location: Boston-10 Park Plaza – Headquarters  
Highway – Environmental – Services - Environmental  
Vacancies: 1  
Salary: \$57,283.46 - \$79,485.90  
Schedule: Full-Time  
Shift: Day  
Bargaining Unit: E  
HR Generalist: Candida Bouchard  
Diversity Officer: Derrick Mann – 857-368-8541  
ADA Coordinator: John Lozada – 857-368-8541

**Duties & Responsibilities:**

Incumbents of positions in this series prepare and/or review scientific reports, review transportation plans and related documents, studies and analytical data of environmental impacts and environmental processes; perform calculations relating to environmental science problems; determine possible impacts on water, soil, and air; and perform related work as required. The basic purpose of this work is to perform professional environmental analysis and planning duties in such areas as, wetland delineation and permitting, and ecological stewardship, all in accordance with applicable laws, rules, regulations, standards and sound environmental science principles and practices.

The incumbent of this position is responsible for performing the following duties:

Review projects on the Department's advertising program and ensure permits are identified, obtained and processed in accordance with the priorities of the program by abiding by applicable federal and state laws, regulations, policies and agreements.

Coordinate with consultants, other MassDOT Divisions and Districts, environmental regulatory agencies, and the public.

Prepare and review technical documentation that meets the requirements of the applicable regulatory agencies.

Represent the Department at public hearings and meetings.

Perform technical services and field work including wetland delineations, wetland replication design, GIS analysis, wildlife habitat evaluations and wetland functions and values assessments.

Report to the MassDOT Wetlands Unit Supervisor to provide technical assistance on project compliance with state and federal wetlands and waterways laws and regulations, including the writing and review of permit applications, development of programmatic guidance and policy.

**If you have any questions regarding this position, please contact the Human Resource Generalist, Candida Bouchard at 857-368-8504.**

**This requisition will remain open until filled; however, first consideration will be given to those applicants that apply within the first 14 days.**

### **Minimum Entrance Requirements:**

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Applicants must have at least (a) three years of full-time, or equivalent part-time, technical or professional experience in the field of environmental science, biology, chemistry, earth science, environmental health, meteorology, natural science, toxicology or public health, of which (B) at least one year must have been in a professional capacity, or (C) any equivalent combination of the required experience and the following substitutions.

Substitutions:

I. An Associate's degree with a major in the field of environmental science, biology, chemistry, earth science, environmental health, meteorology, natural science, toxicology or public health may be substituted for a maximum of one year of the required (A) experience.\*

II. A Bachelor's degree with a major in the field of environmental science, biology, chemistry, earth science, environmental health, meteorology, natural science, toxicology

or public health may be substituted for a maximum of two years of the required (A) experience.\*

III. A Graduate degree with a major in environmental science, biology, chemistry, earth science, environmental health, meteorology, natural science, toxicology or public health may be substituted for the required experience.\*

\*Education toward such a degree will be prorated on the basis of the proportion of the requirements actually completed

**FOR NON-MassDOT APPLICANTS:**

Applicants for this position must possess either a Bachelor's Degree in environmental science or an appropriate discipline.

**FOR MassDOT EMPLOYEES:**

Applicants for this position must possess either a Bachelor's Degree in environmental science or an appropriate discipline, or hold a position in the Department in the next lower titles than the position applied for, in the same or similar career ladder.

**An Equal Opportunity / Affirmative Action Employer. Females, minorities, veterans, and persons with disabilities are strongly encouraged to apply.**

**For the purposes of bargaining unit designation, Unit 9 is equivalent to MassDOT Unit E.**