

**TOWN OF DENNIS
JOB DESCRIPTION
FOR
HEAVY EQUIPMENT OPERATOR**

Department: Public Works

Grade: 14

Classification: Hourly

PRIMARY FUNCTION:

Operates a variety of heavy equipment for the construction and maintenance of the Town's Public property, (including highways, grounds, cemeteries and solid waste facilities) and performs a variety of maintenance activities as assigned.

SUPERVISION:

Works under the direct supervision of the Foreman and/or the Crew Leader/Heavy Equipment Operator or designated supervisor.

ESSENTIAL RESPONSIBILITIES: *(The functions or duties listed below are intended as illustrations only. The omission of specific statements of duties does not exclude them from the position if the work is similar or related.)*

Operates all heavy equipment including heavy trucks, front-end loader, catch basin cleaner, grader, backhoe, trash compactor, transfer station crane, roll-off trucks and street sweeper.

Performs basic preventive maintenance and repair of trucks and heavy equipment, including changing oil and hydraulic fluids, grease, air filter changes, cleaning, etc.

Operates a snow plow on town roads during winter months. Shovels snow from sidewalks and other public building locations.

Performs general construction and maintenance work such as repairing drainage pipes, setting concrete and granite berms, cleaning catch basins and manholes, repairing and installing signs, sidewalks, curb and barricades, installing hot mix and cold patch on town roads, cleans beaches and street areas, and general landscaping work.

May fabricate and repair street, traffic and informational signs.

Responsible for the adherence to proper safety precautions for the entire assigned crews in accordance with established procedures.

Notifies supervisor immediately of any significant problems with personnel, equipment or ability to complete projects.

Participates as a member of the Town of Dennis craft/maintenance team. Performs assignments outside of department and/or primary occupational classification as needed to support operational demands of the Town.

Performs other duties as assigned by supervisor in timely fashion.

SECONDARY RESPONSIBILITIES:

Performs public traffic control to ensure the safety of the crew and efficient traffic flow.

May give work direction to seasonal help or assigned work crew.

May perform dispatch duties during emergency operations.

May function as back-up Gatekeeper at Transfer Station.

JOB ENVIRONMENT:

Work is generally performed outdoors under variable weather conditions, near hazards associated with construction sites.

Operates a variety of heavy trucks and heavy power equipment.

Errors could result in delay or loss of service and personal injury to self and/or others, damage to equipment or property and danger to public safety and health.

MINIMUM QUALIFICATIONS:

EDUCATION/LICENSE REQUIREMENTS:

High school diploma or equivalency, two (2) years experience in heavy equipment operation and training. The following licenses are required:

Class B Commercial Driver's License with Air Brake Endorsement and Hoisting License with 2A Endorsement minimum. Class A CDL preferred as well as additional endorsements.

KNOWLEDGE, ABILITY & SKILL:

Working knowledge of various size trucks and heavy equipment as noted above, practices and materials commonly used in the construction field.

Knowledge of road construction and maintenance.

Ability to organize work projects.

Ability to problem-solve usual and unusual maintenance and repair situations.

Ability to interact with employees and general public in a courteous, helpful and respectful manner.

Ability to understand and follow oral instructions.

Ability to give work/provide minimal supervision to a small group of seasonal or regular employees.

PHYSICAL REQUIREMENTS:

Moderate to strenuous physical effort generally required. Ability to work outdoors exposed to various climatic conditions.

Ability to operate equipment for long periods of time.

Ability to stand, walk, use hands to finger, handle, feel or operate objects, tools or controls and reach with hands and arms.

Ability to stoop, kneel, crouch, crawl, talk and hear.

Ability to lift or move up to 100 pounds.

Ability to conduct visual inspections in the field.

Eyesight and hearing at or correctable to "normal ranges".

This job description does not constitute an employment agreement between the Employer and Employee and is subject to change by the Employer as the needs of the employer and requirements of the job change.

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