

Town of Exeter
Exeter NH 03833

NOTICE OF VACANCY

Date of Notice November 5, 2018

Position **Wastewater Operator**

Pay Range \$20.02 – 26.67/hour (14 steps) & excellent benefits

Requirements: The Town of Exeter is currently seeking a full time Wastewater Treatment Plant Operator for its Water & Sewer department. Individual will be responsible for the efficient and effective operation of the wastewater treatment plant during an assigned shift. Maintains appropriate local, state and federal report forms in accordance with rules and statutes. Acquires appropriate wastewater samples and conducts test procedures, as required. Maintains wastewater lift stations daily/weekly and assists Water & Sewer Maintenance Technician at times as required. Monitors and adjusts SCADA apparatus in accordance with appropriate procedures. Inspects plant equipment and machinery, making adjustments as needed and performs proper cleaning and maintenance tasks. Implements preventative maintenance program for sewer lift stations and wastewater treatment facilities. Performs bi-annual grease trap inspections. Ability to follow oral and written instructions and communicate effectively. Ability to maintain confidentiality of sensitive information. Experience and functional knowledge of Word, Excel and the ability to learn moderately complex software programs. Ability to work with the general public in a respectful, tactful manner. Ability to work with limited direction. Ability to establish a working knowledge of applicable state, local and Federal regulations, procedures and statutes.

Qualifications: Knowledge of wastewater treatment systems and operations equivalent to completion of a high school diploma along with advanced courses from a two year college or technical school and one to three years of related experience, or equivalent combination of education and experience. Must possess the following: valid driver's license with a clean driving record; New Hampshire Grade I wastewater treatment, Grade II preferred; hold, or obtain within one year, NEWEA Class I Laboratory Analyst Certification.

Applications available on Town website: www.exeternh.gov

Email or mail application and resume to:

dcisewski@exeternh.gov

Human Resources
Town Offices Building
10 Front St
Exeter NH 03833

Closing date - November 20, 2018

The Town of Exeter is an equal opportunity employer and does not discriminate based on race, religious creed, color, national origin, ancestry, physical or mental disability, medical condition, marital status, sex, age, veteran status, sexual orientation, or any other category protected by law.