

TOWN OF HAMILTON
Department of Public Works
Full - Time
Building Custodian

The Town of Hamilton seeks a full-time Building Custodian to work 40 hr. /week, M-Th 5:30am - 2:30pm and F 5:30am – 11:30pm. Performs routine custodial duties and tasks such as vacuuming rugs, dusting and wet mopping floors; empties trash and recycling containers; fills soap and other dispensers; inspects, sanitizes and cleans restrooms daily. Performs routine maintenance work such as: strips and waxes floors; performs minor building maintenance tasks such as carpentry, HVAC filter replacement and cleaning, painting, and changing light bulbs. Plans custodial work so that within reasonable periods on a rotating basis all areas under his/her care receive a thorough cleaning; performs or manages periodic heavy cleaning as conditions require such as stripping and buffing floors, shampooing carpets, cleaning windows, etc. Removes snow and controls icing conditions at the entrances and adjacent sidewalks during regular work hours and on-call, may be asked to plow roads, parking lots, etc. The Building Custodian will provide the DPW Administration Assistant a list of cleaning supplies to order. Qualifications include a High School Diploma or GED, custodial experience desired; or any equivalent combination of education, experience and training. Must be able to pass a background check to work in a confidential Police Department, a valid Massachusetts State issued CDL B license with airbrake endorsement is a plus

A complete job description is available at <https://www.hamiltonma.gov/government/human-resources/career-opportunities/>. The hourly rate is set by a union contract with a starting range of \$24.34 - \$25.33/hr. DOQ.

Additional benefits include:

- Volunteered Flextime
- Meal allowance every 4 hours beyond regular shift
- Equally & Impartially distributed overtime
- 17 weeks Snowplowing standby pay @ \$210.00 per week
- Sanding stipend @ \$210.00 a week, based on a rotating weekly schedule
- Optional on-call off-winter stipend @ \$105.00 a week, based on a rotating weekly schedule
- Town paid license renewals

Please send a Town application, cover letter, and resume to Michellelee Carroll, Human Resources Director at; mcarroll@hamiltonma.gov or via mail to Hamilton Town Hall, Attn: Human Resources, P.O. Box 429, Hamilton, MA 01936.

AA/EOE Employer