

TOWN OF LEXINGTON
Assistant Town Engineer

SUMMARY:

The Public Works Engineering Division seeks an Assistant Town Engineer. The Assistant Town Engineer works under the direct supervision of the Town Engineer and responsibilities will include performing a variety of engineering, design, survey and supervisory duties for Public Works projects involving roads and sidewalks, water and water towers, sewer and pump stations, storm drain and NPDES compliance, traffic and signalization as it relates to Public Works. Supervisory duties include the supervision of several employees including interns.

Oversees all work on projects performed in conjunction with state projects, and the planning, design, procurement and construction management of municipal construction projects.

In conjunction with Town Engineer, develop and monitor annual divisional budget and capital improvement plan. Meet with boards, committees and commissions as necessary. Serve as a member of the Transportation Safety Group. Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals. Work on developing, updating, maintaining and implementation of the Departments asset management plans.

QUALIFICATION:

The candidate must have a minimum of a Bachelor's degree in Civil Engineering, registration in Massachusetts as a Professional Engineer, and a minimum of five to seven years of increasingly responsible professional engineering experience. Must have good written and verbal skills. Computer skills should include fluency in the Microsoft office suite, AutoCAD, HydroCAD and GIS. Must have a valid MA driver's license with a good driving record. Hiring salary range is \$80,016 to \$95,944. Demonstrated experience in Project Management, contract writing and public procurement.

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

Work in indoor and outdoor environments including construction sites which occasionally involves exposure to weather extremes and loud noise as well as fumes, chemicals, or dust.

Town application form (required) and resume **must** be submitted by the 23rd day, February, 2018 to Human Resources Office, 1625 Mass Ave, Lexington, MA 02420. For application, download from <https://www.lexingtonma.gov/human-resources/pages/employment-town> , email tporto@lexingtonma.gov or call 781-698-4593.