

**Town of Shrewsbury
Department of Public Works
Business Manager**

The Town of Shrewsbury, MA is seeking a creative, visionary professional to fill the full time (37.5 hours/week) position of Business Manager – Department of Public Works. This is a newly created position that will provide direct supervisory leadership and program and project management within the Department of Public Works. The Town of Shrewsbury is a full service local government with an annual operating budget of \$122M. The Department of Public Works includes Public Facilities, Water/Sewer, Engineering, Solid Waste, Highway and Conservation operations. The Town prides itself on providing excellent services to residents and business while maintaining a strong financial position.

The successful candidate will have at least five years of experience in local government/non profit organization, demonstrate knowledge of the principles, concepts, theories and practices of governmental financial management, and have the ability to work effectively in a collaborative team environment including the development, coaching and mentoring of departmental staff.

In addition, the ideal candidate for this position understands government finance and public works administration, exceptional interpersonal and communication skills, and a commitment to customer service excellence. A bachelor's degree in public administration, finance, business, management or a similar discipline is required. A master's degree is preferred. Community driven, team minded, and goal oriented people with expertise in public administration, public works and government finance are encouraged to apply.

The position is compensated at the PT-9 level on the Town's compensation schedule, commensurate with experience, along with a competitive benefit package as set forth in the Town's Personnel By-law. Additional information including the Position Description can be found at www.shrewsburyma.gov.

Please submit resume and letter of interest to the Kevin J. Mizikar, Town Manager, via email to kmizikar@shrewsburyma.gov. Position is open until filled with the initial review of applicants beginning July 2, 2018.