



## TOWN OF SHREWSBURY

Richard D. Carney Municipal Office Building  
100 Maple Avenue  
Shrewsbury, Massachusetts 01545-5398



<b>Date Posted:</b> May 6, 2022	<b>Document Type:</b> Job Posting
<b>Weekly Hours:</b> 40 Hours/Week	<b>Title:</b> Water & Sewer Laborer
<b>Department:</b> Public Works	<b>FLSA:</b> Non-Exempt
<b>Supervisor:</b> Water Sewer Crew Leader	<b>Bargaining Unit:</b> Union - SEIU
<b>Pay Range with Licenses:</b> \$25.04 - \$30.36 per hour	<b>Pay Range without Licenses:</b> \$23.79 – \$28.52

### Summary

Routine but responsible manual work in the construction, maintenance and repair of facilities for water supply and distribution system and/or sewage collection, plant and equipment including the operation of motor equipment and interim responsibility for supervising seasonal and part-time employees; related work as required. Required to be available for overtime and emergency responses and to assist other Public Works Divisions, including snow and ice removal.

### Essential Functions

- Performs skilled manual work in the construction, maintenance and operations of either the water and/or sewer systems, including mains and connectors, service connections, pumping stations and supply sources, manholes, gates, hydrants and shut-offs.
- Repairs water and sewer breaks; installs, repairs, and tests water meters, installs remote readers for water consumption, operates related motor equipment. May supervise a small crew of employees at a lower skill level.
- Prepares diagrams of water and sewer services and water and sewer mains for insertion in record books.

- Collect and analyze water samples from various locations.
- Thaws frozen water pipes using hot water, steam or electrical current.
- Operates excavator or backhoe in excavating and backfilling trenches and street openings for water or sewer underground construction or replacements.
- Patches trenches and street openings after backfilling; raises manhole covers for street resurfacing.
- Operates special equipment such as tapping machine to connect to water main or hydraulic machine to install a water service in the opposite side of the street from the main by drilling beneath the roadway to avoid cutting the pavement.
- Serves as back-up station operator for treatment plant or inspecting water or sewer pumping stations.
- Maintains records of amounts of water pumped daily, materials used on outside construction or repair projects, inventory of materials and supplies meter installations, repairs and replacements, hydrant installations, replacements or repairs.
- Investigates complaints from the public relating to water or sewer services.

## **Work Hours**

The hours are conveniently 7:00 AM – 3:30 PM Monday through Friday, with overtime as required. A daily 30-minute lunch as agreed upon by the Water Sewer Crew Leader.

## **Minimum Qualifications**

### **As to Training and Experience:**

High school graduation plus sufficient work experience or technical training to perform assigned duties; or any equivalent combination of education or experience.

Massachusetts Commercial Driver's License Class A, or ability to obtain within six (6) months

2A Massachusetts Hoisting License, or ability to obtain within six (6) months

Distribution and Treatment Licenses Preferred

## **How to Apply**

When applying for this position a cover letter and resume may be sent via email to Christine Mattero, Human Resources Coordinator, at [cmattero@shrewsburyma.gov](mailto:cmattero@shrewsburyma.gov) indicating the position you are applying in the subject line. Open until filled.