

**TOWN OF SOUTH WINDSOR  
WATER POLLUTION CONTROL**

**Job Title:** Pollution Control Operator I

**Department:** Public Works/Pollution Control Division

**Based at:** Water Pollution Control Facility

**Position Reports to:** Works under the general direction of the Superintendent and the direct supervision of the Plant Supervisor.

**Job Purpose Summary:** This is the entry level position in Water Pollution Control. The Pollution Control Operator I performs routine tasks and duties involving the maintenance and operations of facility, grounds, and collection system equipment. Employees works under the direct guidance and supervision of the Plant Supervisor or Operator of a higher grade level on matters related to established procedures and guidelines based upon equipment manufacturer's recommendations, the "Town of South Windsor, Connecticut Water Pollution Control Facility Upgrade Operation and Maintenance Manual", or to agreed upon industry standards while learning job tasks.

**Key Responsibilities and Accountabilities:** (The following are illustrative of the duties and responsibilities associated with this position but are not intended to be all inclusive.)

1. Performs routine preventive maintenance.
2. Assists Operators of a higher grade level in the operation, adjustment of controls and maintenance/repair of Water Pollution Control Facility, pump stations, and collection system equipment.
3. Performs regular pump station checks with higher classification operators
4. Assist Operators of a higher grade level in greasing and cleaning equipment, reading and interpreting meters and gauges.
5. Assist Operators of a higher grade level in Collections Systems work such as CCTV and cleaning of sewer lines.
6. Respond to emergency calls as scheduled to observe Operators of a higher grade level in learning how to locate problems and operate equipment.
7. Assist the Laboratory Analyst in collection of wastewater samples.
8. Assist Operators of a higher grade level in the inspection, repair and installation of equipment.

9. Performs general facility maintenance work such as sweeping, cleaning, sanding and painting equipment and facilities, as well as snow removal.
10. Observe Town and manufacturer's safety requirements.
11. Operate Pollution Control vehicles.

### **Minimum Qualifications**

*Education:* High School or trade school graduate or equivalent training. Vocational or high school shop courses, or equivalent on-the-job training desirable. No experience is required. Municipal utility maintenance experience is desirable.

*Skills:* Able to use a computer and pertinent software applications.

### **Physical Demands and Working Environment:**

*Physical:* Proving functions require sufficient physical ability and mobility to work in a field environment; to work, stand and sit for prolonged periods of time; to frequently stoop, bend, kneel, crawl, climb, reach, twist, grasp, and make repetitive hand movement in the performance of daily duties; to climb heights on ladders, to lift, carry, push, and/or pull moderate to heavy amounts of weight; to operate assigned equipment and vehicles; and to verbally communicate to exchange information.

*Vision:* See in the normal visual range with or without correction. Able to detect and differentiate colors.

*Hearing:* Hear in the normal range with or without correction.

*Safety Sensitive:* This position has been identified as safety-sensitive, and the employee in this position will be part of a random drug testing pool. The methodology for choosing the random test subjects is handled by an outside, impartial, third party vendor.

*Environment:* Work is performed in an indoor plant, pump stations, confined spaces and an outdoor field environment; travel from site to site; exposure to noise, dust, grease, smoke, fumes, noxious odors, gases, mechanical and electrical hazards, and all types of weather and temperature conditions; work in or around water and sewage that is likely to carry pathogenic organisms which can transmit disease to humans, exposure to hazardous traffic conditions; work and/or walk on various types of surfaces including slippery or uneven surfaces and rough terrain; work at heights; will be required to respond to

emergency and public calls after hours including evenings and weekends.

**Special Provision:** Must have a Class I Connecticut State Drivers License. Must be able to obtain a Connecticut Department of Energy and Environmental Protection Class I Operator's Certificate within two (2) years of the date of hire.