

## **ASSISTANT SUPERINTENDENT**

### **TOWN OF WELLESLEY**

The Town of Wellesley DPW is seeking an Assistant Superintendent for the Water and Sewer Division of the Department of Public Works. Under the direction of the Superintendent of the Water and Sewer Division, the Assistant Superintendent oversees many functions of the Town of Wellesley's water and sewer systems operation in order to provide a potable and reliable water supply for the water consumers and for fire protection and to provide for the sanitary transport of wastewater to the Massachusetts Water Resources Authority (MWRA) sewage collection system. In the absence of the Superintendent, the Assistant Superintendent is responsible for the Division's compliance with all applicable Federal, State, MWRA and Town regulations, policies and procedures and all other responsibilities of the Superintendent.

Requirements: B.S. degree in Civil Engineering or related field; a minimum of two (2) years experience in water and/or sewer utility management, to include supervisory skills and preparation and management of operating and capital budgets (non-utility management to utility management may be substituted at a time ratio of 2-to-1, provided that the non-utility management is also related to water and sewer facilities); certification at the Distribution Class 2 and Treatment Class 1 levels, as defined by the Massachusetts Board of Certification of Operators of Drinking Water Supply Facilities (Operator-in-Training Status may be substituted); certification at the Distribution Class 3 and Treatment Class 2 levels, registration as a Professional Engineer, and graduate studies in Civil Engineering or related field is preferred; knowledge of chemistry and biology as applied to water treatment and supply; knowledge of hydraulics, water treatment processes, and conveyance operations; familiarity with the use of Supervisory Controls and Data Acquisition (SCADA) and Programmable Logic Controller (PLC) systems; knowledge of construction operations; valid Massachusetts Class D driver's license; and excellent written and oral communication skills.

The annual salary range for this position is \$65,000 - \$99,500. To apply, submit a Town job application or a cover letter and resume to the Human Resources Department, 525 Washington Street, Wellesley, MA 02482 or email as a Word or PDF document to [jobs@wellesleyma.gov](mailto:jobs@wellesleyma.gov) by Monday, March 5, 2018.