

## STAFF ENGINEER

### TOWN OF WELLESLEY

The Department of Public Works (DPW) Engineering Division currently has an opening for a full-time Staff Engineer. The Staff Engineer participates in the DPW Engineering Division's programs by serving as resident engineer on construction projects; by supervising the work of junior engineering staff, interns, contractors, and DPW staff in the field; and by preparing, modifying and maintaining a wide variety of Town plans.

Reporting to the Town Engineer, the Staff Engineer's responsibilities are to prepare plans, layouts, and quantity and cost estimates for utility, roadway and sidewalk, and park and recreational facilities construction projects. The work includes field marking of public utilities, field inspections and overseeing contractors. The work requires thorough knowledge of civil engineering and land surveying, strong working knowledge and understanding of Computer Aided Design (CAD), Geographic Information Systems (GIS) and other civil engineering/environmental engineering computer applications, and project management scheduling software.

Requirements include a Bachelor's Degree in Civil Engineering or related field or three to five years experience as a Civil Engineer; thorough knowledge of engineering computer applications, CAD, GIS and project management scheduling software; thorough knowledge of civil engineering construction projects and land surveying; effective organizational skills and the ability to prioritize workflow; effective interpersonal skills; and a valid driver's license.

Anticipated hiring range is \$56,500 - \$69,000, DOQ, with excellent benefits (health insurance, vacation, sick time, retirement plan).

To apply, submit a cover letter and resume as a Word document or PDF to [dpwhr@wellesleyma.gov](mailto:dpwhr@wellesleyma.gov) by January 29, 2021. AA/EOE