

Town of Wilmington

GROUNDSMAN II DEPARTMENT OF PUBLIC WORKS

UNION: AFSCME II

CLASSIFICATION: G-4

EFFECTIVE: July 1, 2018

SALARY RANGE: \$972.01/wk - \$1,137.64/wk

HOURS: 6:30 AM - 3:00 PM

QUALIFICATIONS: See attached Position Description.

TO APPLY: Submit resume and employment application to the Assistant Town Manager/Director of Human Resources.

POST: June 26, 2018

DEADLINE TO APPLY: July 13, 2018



TOWN OF WILMINGTON
DEPARTMENT OF PUBLIC WORKS

EMPLOYMENT OPPORTUNITIES

GROUNDSMAN II

Seeking individuals who want to become part of the Town's Department of Public Works team. The Town of Wilmington currently seeking one (1) full-time positions (40hrs/wk); Groundsman II. The Town offers a comprehensive benefits package.

For complete position descriptions, salary information, and physical requirements, please visit the Town's website, www.wilmingtonma.gov, by calling (978) 658-3311 or visiting the Town Manager's Office, 121 Glen Road, Wilmington, MA 01887.

Completed applications can be submitted via email to jobs@wilmingtonma.gov or to the Town Manager's Office at 121 Glen Road Wilmington, MA 01887. DEADLINE TO APPLY: JULY 13, 2018. EOE

GROUNDSMAN II

Definition:

Manual work in the care of Town-owned grounds; all other related work as required.

Distinguishing Characteristics:

Works under the direct supervision of Parks & Grounds Foreman (Head Groundsman)

Performs a variety of routine and repetitive tasks, with work checked during progress and upon completion for satisfactory performance.

Makes few contacts beyond immediate associates.

Continuous and strenuous physical effort demanded in walking, bending, standing and lifting or carrying equipment, tools and materials while performing duties under varying weather conditions.

Examples of Work:

Performs manual work in digging and in back-filling excavations; handles heavy materials on maintenance and repair projects.

Seeds, loams, fertilizes, rakes, rolls, weeds, mows and waters lawn areas.

Plants, trims and cuts hedges, shrubbery and flowers; rakes up and disposes of rubbish and leaves.

Drags and marks playing fields and works on irrigation systems.

Operates equipment such as power-mowers, light trucks, brush cutters, snow plows, power saws, line painters, small tractors and other parks and grounds equipment.

Maintains and marks play fields; maintains tennis courts and skating rinks; repairs and paints benches, back stops and bleachers; installs and maintains playground equipment.

Plows snow and removes ice and snow from walks, drives and pavements.

Transports and sets up staging and risers; moves furniture and equipment.

Performs other work of the Department of Public Works as directed by the Superintendent of Public Works.

RECOMMENDED MINIMUM QUALIFICATIONS

Education and Experience:

High School education; or any equivalent combination of education and experience.

Knowledge, Ability, Skill:

Ability to lift heavy objects and to work continuously under varying weather conditions. Ability to understand and follow oral instructions. Ability to use hand tools and operate power equipment. Possession of CDL required.

Town of Wilmington
PHYSICAL REQUIREMENT CHECKLIST

Position: Groundsman II Department: DPW/Parks & Grounds

CHECK (✓) EACH REQUIREMENT THAT MATCHES ALL FUNCTIONS OF THE JOB ON A DAILY BASIS:

PHYSICAL MOVEMENT	WEIGHT					REACH				
	15 LBS OR LESS	15 TO 35 LBS.	35 TO 50 LBS	50 TO 100 LBS	100 LBS OR MORE	FLOOR TO 18"	FLOOR TO 36"	18" TO 36"	36" TO 48"	OVERHEAD
CARRYING: TO TRANSPORT PATIENTS OR THINGS FROM PLACE TO PLACE WHILE BEARING THE WEIGHT	✓	✓	✓			✓	✓	✓	✓	
LIFTING: RAISING OBJECTS FROM A LOWER TO A HIGHER POSITION, FROM A HIGHER TO LOWER POSITION, HORIZONTALLY	✓	✓	✓			✓	✓	✓	✓	✓
PULLING: USING UPPER EXTREMITIES TO EXERT FORCE	✓	✓	✓	✓		✓	✓	✓	✓	
PUSHING: USING UPPER EXREMITIES TO PRESS AGAINST SOMETHING WITH A STEADY FORCE	✓	✓	✓	✓		✓	✓	✓	✓	
REACHING: EXTENDING HAND(S) AND ARM(S)	✓	✓	✓			✓	✓	✓	✓	✓

PHYSICAL MOVEMENT/MENTAL REQUIREMENTS	NEVER	RARELY 5-10%	SOMETIMES 10-40%	FREQUENTLY 41-75%	ALWAYS 76-100%
BALANCING: MAINTAINS BODY EQUILIBRIUM TO PREVENT FALLING WHEN WALKING, STANDING OR CROUCHING ON NARROW, SLIPPERY OR ERRATICALLY MOVING SURFACES					✓
BENDING: TO CURVE SPINE DOWNWARD				✓	
CARRYING: TO TRANSPORT PATIENT OR THINGS FROM PLACE TO PLACE WHILE BEARING THE WEIGHT			✓		
CLIMBING: ASCENDING OR DESCENDING LADDERS, STAIRS, RAMPS, POLES AND THE LIKE, USING FEET		✓			
COLLATING/FILING: REPETITIVELY PUTTING IN ORDER AND IN PILES AND INTO APPROPRIATE ORDER		✓			
CRAWLING: MOVING ABOUT ON HANDS AND KNEES OR HANDS AND FEET		✓			
CROUCHING: SENDING THE BODY DOWNWARD AND FORWARD BY BENDING LEG AND SPINE			✓		
DECISION-MAKING: ABLE TO PRIORITIZE WORKLOAD					✓
DIALING: PUSHING BUTTONS OR MOVING A WHEEL WITH FINGER			✓		
DRIVING: SET OR DIRECT IN MOTION A VEHICLE					✓
FEELING: PERCEIVING OBJECTS, SUCH AS SIZE, SHAPE, TEMPERATURE OR TEXTURE BY TOUCHING WITH SKIN		✓			
FINGERING: PICKING, PINCHING, TYPING OR OTHERWISE WORKING, PRIMARILY WITH FINGERS			✓		
GRASPING: APPLYING PRESSURE TO AN OBJECT WITH THE FINGERS		✓			
HANDLING: TO TOUCH, MANIPULATE OR MANAGE WITH HANDS			✓		
HEARING: TO RECEIVE DETAILED INFORMATION THROUGH COMMUNICATION AND TO DETECT SUBTLE DIFFERENTIATIONS IN SOUND					✓
HOLDING: KEEP FIRMLY AS IN A GRASP OF THE HAND				✓	
INSERTING: TO PUT ITEMS INSIDE OR AMONG SOMETHING		✓			
JUDGEMENT: PERFORMS WITH FREQUENT INTERRUPTIONS AN MAKES GENERAL DECISIONS REGARDING RESPONSIBILITIES					✓
KNEELING: BENDING LEGS AT KNEE TO COME TO A REST ON KNEE OR KNEES		✓			
LEARNING: TO GAIN KNOWLEDGE, UNDERSTANDING OR SKILL BY STUDY, INSTRUCTION OR EXPERIENCE					✓
LIFTING: RAISING OBJECTS FROM LOWER/HIGHER POSITION, FROM HIGHER/LOWER POSITION, HORIZONTALLY			✓		
PULLING: USING UPPER EXTREMITIES TO EXERT FORCE			✓		
PUSHING: USING UPPER EXTREMITIES TO PRESS AGAINST SOMETHING WITH STEADY FORCE			✓		

PHYSICAL MOVEMENT/MENTAL REQUIREMENTS	NEVER	RARELY 5-10%	SOMETIMES 10-40%	FREQUENTLY 41-75%	ALWAYS 76-100%
REACHING: EXTENDING HAND(S) AND ARM(S)					✓
READING: THE ABILITY TO LEARN FROM WHAT ONE HAS SEEN OR FOUND IN WRITING OR PRINTING			✓		
REPETITIVE MOTIONS: SUBSTANTIAL MOVEMENTS (MOTIONS) OF THE WRISTS, HANDS AND/OR FINGERS			✓		
SITTING: FOR PROLONGED PERIODS OF TIME		✓			
SMELL: DIFFERENTIATE ODORS, VAPORS, FUMES, DUST		✓			
SORTING: SEPARATE PHYSICALLY FROM THINGS THAT DIFFER		✓			
STANDING: PARTICULARLY FOR SUSTAINED PERIODS OF TIME				✓	
STOOPING: BENDING BODY DOWNWARD AND FORWARD BY BENDING SPINE AT THE WAIST			✓		
TALKING: EXPRESSING OR EXCHANGING IDEAS ACCURATELY, LOUDLY OR QUICKLY				✓	
THREADING: TO PASS A THREAD THROUGH AN EYE (OF A NEEDLE) QUICKLY	✓				
TYPING/KEYBOARD CODING: TO PRODUCE TYPEWRITTEN COPY USING FINGER AGILITY AND ACCURACY	✓				
VISION: ADEQUATE TO PERFORM FUNCTION					✓
ACUITY: NEAR, 20 INCHES OR LESS		✓			
DEPTH PERCEPTION 3-DIMENSIONAL VISION DISTANCE JUDGEMENT					✓
ACCOMMODATION SHARPNESS OF VISION/FOCUS	✓				
COLOR VISION	✓				
FIELD OF VISION – ENTIRE SCOPE OF VISION/PERIPHERAL					✓
WALKING: MOVING ABOUT ON FOOT TO ACCOMPLISH TASKS, PARTICULARLY FOR LONG DISTANCE			✓		
WRITING: TO FORM LETTERS OR CHARACTERS ON A SURFACE BY HAND		✓			
OTHER: PLEASE SPECIFY					
WORKING CONDITIONS	% OF TIME PER DAY				
	NEVER	RARELY 5-10%	SOMETIME S 10-40%	FREQUENTL Y 41-75%	ALWAYS 76- 100%
DUST, VAPORS, FUMES					✓
EXPOSURE TO WEATHER					✓
EXTREME COLD			✓		
EXTREME HEAT			✓		
NOISE				✓	
VIBRATION			✓		
WET/HUMID			✓		
POTENTIAL HAZARDS					
CHEMICAL		✓			
COMPUTER	✓				
ELECTRIC SHOCK			✓		
EXPLOSIVES	✓				
HIGH, EXPOSED PLACES		✓			
INFECTIOUS EXPOSURE		✓			
MOVING MECHANICAL PARTS			✓		
PATIENT CONTACT	✓				
NEEDLES/SYRINGES	✓				
RADIATION, IONIZING	✓				
RADIATION, NON-IONIZING	✓				
WASTE HANDLING			✓		